

Example of Placement confirmation from SONIA

The screenshot shows the SONIA system interface. At the top, there is a navigation bar with the Curtin University logo and name. Below this is a menu with options: Home, Placements (highlighted in green), Forms, and My Details. To the right of the menu, there is a user profile section for 'Test! Student 1' with a dropdown arrow. Below the navigation bar, there is a main content area. On the left, there is a section titled '2025 1-Week Block E' with a 'Details' button. Below this, there is a placement confirmation card for 'Aegis Care - St Michael's | 1-Week Placement | Block E | 3/02/2025 - 7/02/2025 (Monday, Tuesday, Wednesday, Thursday, Friday)'. On the right side of the main content area, there is a section titled 'Upcoming Events'. Red arrows point from labels to specific elements: 'Placement Location' points to the placement card, 'Placement Dates' points to the dates in the placement card, and 'Your Full name' points to the user profile section.

Example of Placement Letter from Fieldwork team

The screenshot shows a placement letter template from Curtin University. The letter is dated Wednesday, 21 February 2024. It is addressed to 'To whom it may concern,'. The letter states: 'I, Fieldwork Officer for the SCHOOLNAMEHERE at Curtin University, confirm that the below upcoming placement dates for STUDENTNAME (Student Number #####) are accurate and correct.' Below this, there are fields for 'UNITCODE', 'Placement Block: BLOCKCODE', 'Placement Date: PLACEMENTDATE', and 'Site: PLACEMENTLOCATION'. At the end of the letter, it says 'If there are any questions or concerns, please do not hesitate to contact me on the details below.' and 'Kind regards,'. Red arrows point from labels to specific elements: 'Your full name' points to the 'I, Fieldwork Officer...' line, 'Your Placement dates' points to the 'Placement Date: PLACEMENTDATE' field, and 'Placement Location' points to the 'Site: PLACEMENTLOCATION' field. The Curtin University logo and name are visible at the top of the letter.